# Transfer money via the online bank

## Transfer money to Georgia

1. Open the bank app.
2. Go to **Money In/Out**.
3. Select **Transfers in Georgia**.
4. Select **To someone else’s account**.
5. Enter the IBAN, ID, or mobile number, and then select **Next**.
6. Select the account number of your friend.
7. In the **Amount**, enter the amount you want to transfer, and then select **Next**.
8. Select **Select Account**.
9. Select the account from which you want to transfer money, and then select **Choose**.
10. Select **Transfer**.

## Transfer money to other countries

1. Open the bank app.
2. Go to **Money In/Out**.
3. Select **Transfers abroad**.
4. Select **New Transfer**.
5. On the **Transfer** tab**,** complete the following boxes:
   1. Select country.
   2. Select the recipient’s bank if needed.
   3. Enter the amount you want to transfer.
   4. Enter the currency if needed.
   5. Enter the account number.
   6. Enter your friend's first and last name.
   7. Enter the city name and the address if needed.
   8. Select the purpose of the transfer.
6. Select **Select Account**.
7. Select the account from which you want to transfer money.
8. Select the currency, and then select **Choose**.
9. Select **Transfer**.

# Manage a user

When a user registers, the platform automatically adds their account. You can also create a user manually. Once an account is created, it’s not possible to delete it from the platform.

To prevent unauthorized access, you can limit some features for unregistered users.

## Create a new user

1. Select **Users** > **New User**.
2. Complete the **Profile fields**:
   1. Enter the email address for a new user.
   2. Enter the password.
   3. Enter the user’s name and surname. They must be up to 128 characters and can’t contain digits. They can contain single quotation marks, hyphens, periods, or spaces.
   4. Select the user’s date of birth.
   5. Enter the city name where the user lives.
   6. Enter the user’s phone number.
   7. Select the gender of the user.
3. Select **Create**.

## Edit a user

1. Enter the email address of the user that you want to edit.
2. Select **Edit User** in the top, right corner.
3. Make the necessary changes.
4. Select **Update user**.